



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 5, 2020, 6:00-9:05 P.M.

LOCATION: VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m.

MINUTES

Presentation Time/Start Time

- | | | |
|------|---|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:11) |
| | <ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:11 pm due to technical difficulties. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:12) |
| | <ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Here // Mr. Moulton; Here // Mr. Rudder; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:13) |
| | <ul style="list-style-type: none">Motion: Mr. Fradette moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u> | |
| IV. | Celebrate TCA (High School Philanthropy Project) | 10 min (6:05) (6:14) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">We celebrated several high school students, who recently led a community service project partnering high school study hall classes with Cole Promo to fill backpacks with canned goods and hygiene items for people in need.Our students were able to fill 101 backpacks to give to what they called "The Neighborly Project." | |
| V. | Comments from the Board of Directors | 5 min (6:15) (6:16) |
| | <ul style="list-style-type: none">Mr. Rudder: Thank you to Mr. Galvin and Mr. Kueck for an interesting discussion during our last Board Working Session. | |
| VI. | Board Development | 15 min (6:20) (6:17) |
| | Action: (Galvin/Walker)
Motion: (Info)
Rationale: to rediscover the essentials of TCA's Core Values and Educational Philosophy | |
| | <ul style="list-style-type: none">Mr. Galvin discussed the following from TCA's Core Values:<ul style="list-style-type: none">TCA's Core Values outline the path for teachers to develop students into exemplary citizensIts foundation is based upon a liberal arts education<ul style="list-style-type: none">Discussions of the spirit, mind, and body are equally important in developing a strong personEducation uplifts individual pursuit of truth, beauty, and goodness as a lifelong pursuitA liberal arts education is time tested and looks at the human condition and values virtue and character as much as the sciences, reading, and mathematics | |

- A key aspect of teaching liberal arts is developing relationships; foundational to learning
- TCA intentionally weaves virtuous character attributes within its lesson plans from K-12

VII. **Legislative Update** 10 min (6:35) (6:39)

Action: (Miller)

Motion: (Info)

Rationale: to review pending legislation

- Mr. Miller highlighted four areas:
 - State October count may be 5% down due to COVID-19 which may leave more PPR for other schools
 - High school waiver requests are due October 7
 - Schools are scrambling to understand and enforce COVID-19 state and county protocols
 - Legislature is continuing legislative policies that are unfavorable to charter schools

VIII. **President's Report and COVID Response Update** 30 min (6:45) (6:52)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)

- Dr. Sojourner highlighted the following from his report:
 - Dr. Sojourner updated us on TCA's response to COVID-19.
 - TCA is utilizing a COVID Response Team that meets daily to ensure quarantine protocols are properly and uniformly applied across all schools.
 - To date we've experienced approximately 35 cohort quarantines involving about 900 students and 65 staff.
 - Dr. Sojourner emphasized our Administration continues to look for ways to help support our staff and students.
 - Parents have consistently asked how they can help. Please consider applying to be substitute teachers or paraprofessionals (tutors, office assistants, kiosk workers, health services), as principals have stressed the need for these positions to help with student supervision, carpool, lunch delivery, recess monitoring, parent calls, illness tracking, etc.
 - In addition, don't forget the other kinds of encouragement we can provide our teachers and staff such as classroom support from your home (for example cutting out manipulatives), notes of encouragement, or dropping off a coffee or other treats (prepackaged please!). Feel free to contact your child's teacher or principal – they'll have many ideas for you, and they really do need extra help this year.

IX. **Consent Agenda** 3 min (7:15) (7:38)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance

1. July Financials
2. August Financials

B. SAC Minutes

1. CSP-CP; September 15, 2020
2. Central Elementary; September 21, 2020
3. East Elementary; September 21, 2020
4. East Elementary; September 22, 2020
5. Junior High; September 25, 2020

- **Motion: Mr. Fradette moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

X. **Minutes: September 14, 2020** 2 min (7:18) (7:39)

Action: (Swanson)

Motion: (Vote) to approve the September 14, 2020 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Fradette moved to approve the August 3, 2020 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XI. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

B. **Cabinet Level Reports**

1. **Annual HR Report/Comparable Salaries/Retention** 15 min (7:20) (7:40)

Action: (Schulz)

Motion: (Info)

Rationale: to review Human Resources activities from the prior year

- Marta Schulz, Director of Human Resources, presented our annual HR Report, with the following summary statement:
 - Borrowing words recently used by Dr. Sojourner, “TCA continues to be an amazing place to work, even under amazingly difficult circumstances.”
 - The Board and Administration continues to celebrate TCA’s positive work environment, where staff feels encouraged, respected, and valued. Please be reminded – positive comments from our staff and parent community continues to be our best staff recruitment tool.
2. **Annual Operations Report Safety and Security Program Assessment** 15 min (7:35) (8:00)
 Action: (Coles)
 Motion: (Info)
 Rationale: to provide the Board assessment of operations safety and security
- Lavon Coles, Director of Operations, gave our annual update on the safety/security programs and processes at TCA.
 - Safety, security, and health of our students and staff remains our highest priority. Annual campus assessments have helped to validate current programs and processes, while spotlighting areas for improvement.
 - These assessments focus our planning, training, facility improvements and drills so we can more capably respond during emergency events.
3. **Operations Capital Construction Report (Monthly)** 10 min (7:50) (8:17)
 Action: (Coles)
 Motion: (Info)
 Rationale: to provide the Board with a construction project update
- Mr. Coles highlighted the following items from his report:
 - The North Campus construction continues to progress on time and under budget
 - Concrete walls are completed and the building will be framed out in the coming month

C. Board Level Reports

1. **What Does Classical Education Mean for TCA** 20 min (8:00) (8:23)
 Action: (Moulton)
 Motion: (Discussion)
 Rationale: follow up to September 28 Board Working Session
- The Board complimented Mr. Kueck in leading the discussion on Classical Education as viewed by Plato
 - The presentation helped clarify classical education and its importance to TCA’s Core Values
 - There is a desire to dig deeper and have more discussion
 - Bottom line—it teaches students to ask probing questions to pursue truth, beauty, and goodness as a lifelong journey
 - Affirms that TCA is on the right track in achieving its mission of producing students that are exemplary citizens
2. **November 2, 2020 Board Working Session Topics** 10 min (8:20) (8:33)
 Action: (Moulton)
 Motion: (Discussion)
 Rationale: to discuss topics for the November 2, 2020 Board Working Session
- The Board decided not to have a working session on November 2, 2020.
3. **Charter School Advocacy** 10 min (8:30) (8:33)
 Action: (Moulton/Goin)
 Motion: (Vote)
 Rationale: to discuss the current development of a local charter advocacy group, and how TCA can participate
- **Motion: Mr. Fradette moved for TCA to allocate an initial investment of \$5,000 with the pledge to allocate an additional \$5,000 in our investment and involvement with the Southern Colorado Charter Alliance.**
 - Discussion:
 - The board is looking to create an alliance (Charter School Advocacy) with other charter schools in the region to add a voice in the legislative process
 - First exploratory meeting scheduled for October 26, 2020
 - The Board is inviting charter schools in the southern Colorado region to form an alliance and enlist the services of a professional lobbyist.
 - The lobbyist would also educate TCA parents on issues affecting TCA at the state level and make our voices heard as well as mobilize our parents to contact their representatives
 - Cost for the services of a lobbyist would be shared amongst the charter school alliance
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**
4. **Staff/Teacher Appreciation Initiative** 10 min (8:40) (9:01)

Action: (Moulton/Andre)

Motion: (Info)

Rationale: To discuss an initiative between the board and our community to show appreciation for our teachers and staff

- Dr. Andre proposed giving meals to TCA's teachers.
 - Sometimes, a surprise visit means a lot
 - Further discussion is needed to determine the logistics of this type of endeavor

D. Board Communication

5 min (8:50) (9:17)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- COVID-19 Response
- Safety Audit
- North Campus Capital Construction
- HR Staff Low Turnover

E. Future Board Agenda Items

5 min (8:55) (9:18)

1. Quarterly Financial Summary, Nov, Info, VanGampleare
2. Internal Financial Control Report, Nov, Info, VanGampleare
3. Quarterly FAC Report/Audit Review, Nov, Info, VanGampleare
4. Budget Projection Report (5 Year), Nov, Info, VanGampleare
5. Annual State Assessment/Student Achievement comparative Analysis Report, Nov, Info, Jolly
6. Annual Accreditation Status, Nov, Info, Jolly
7. Annual Year Financial Review (Previous FY), Nov, Info, VanGampleare
8. ASD20 Monitoring Report Summary, Nov, Info, Sojourner
9. President Bi-Annual Board Feedback, Nov, Executive Session, Moulton

F. Comments from the Board of Directors

5 min (9:00) (9:19)

- **No closing comments from the Board.**

XII. **Adjournment** (Approx. 9:05 p.m.)

(9:05) (9:20)

- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Timothy Hannan
TCA Board Secretary